

REF TO ORIGINAL FILE NUMBER F. No.: GOS/C&I/TTE/19-20/003

Date: 04.12.2019

**INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER  
NATIONAL SHOPPING PROCEDURES**

To.

---

---

---

Dear Sir or Madam,

**Subject: Invitation for Quotation for Supply of following items:**

1. You are invited to submit your most competitive quotation for the supply of the spare parts for the following machines:

Sl. No.	Name of Machines and Description
1.	Bamboo Round Stick forming machine S4C3 one planer cutter and 2 profile cutter = 3 cutter total Electrical power 9 hp motor.
2.	Bamboo stick polishing machine double chamber double stock one time loading capacity 60 kg
3.	Bamboo stick polishing machine long length single chamber one time loading 300/350kg
4.	Bamboo Dryer (8*6*8) feet electrical hot air Kiln with trolley, electrical power: 9Kw.
5.	Vernier Caliper
6.	Length Sorting Machine
7.	Strength Sorting Machine
8.	Slicer with Knot Removal

Delivery Period : 1-2 weeks

Place of Delivery : Temi Tea Estate, South Sikkim

**\*\*\*Note:**

1. Bid Price
  - a. The contract shall be for the full quantity as described above. Corrections if any, shall be made by crossing out, initialing, dating and re writing.
  - b. All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
  - c. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - d. The Prices should be quoted in Indian Rupees only.
2. Each Bidder shall submit only one quotation.
3. Validity of Quotation

Quotations shall remain valid for a period not less than 15 days after the deadline date specified for submission.
4. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

  - a. Substantially responsive; and
  - b. Conform to the terms and conditions, and specification.
  - c. The Quotations would be evaluated for all the item together/would be evaluated separately for each item. [Select one of the options].
5. Award of Contract: The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
  - 5.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
  - 5.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
6. Payments shall be made promptly by the Purchaser but in no case later than Thirty (30) days after submission of the invoice or claim by the Supplier.
7. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
8. You are requested to provide your offer latest by 12:00 hours on 10/12/19.
9. We look forward to receiving your quotations and thank you for your interest in this project.

**(Purchaser)**  
**Managing Director**  
**Temi Tea Estate**  
**Government of Sikkim**

## FORMAT OF QUOTATION

Sl. No.	Description of Spare Parts	Quantity	Quoted Unit Rate in Rupees	Amount in Rupees
	<b>Tax (Specify)</b>			
<b>Gross Total Rs ..... Rupees (in words) .....</b>				

*# Applicable while the bids are being invited for more than one item and would be evaluated for all the items together.*

We agree to supply the above items in accordance with the technical specifications for a total contract price of Rs ..... (amount in figures) (Rs ..... amount in words) within the period specified in the invitation for quotations.

We also confirm that the normal commercial warrantee/guarantee of ..... months shall apply to the offered items.

We clarify/confirm that we are eligible to trade in the items as indicated in the quotation documents as per law.

We understand that you are not bound to accept the lowest or any quotation you may receive.

Signature of Supplier (With official seal)

Contact Number:

E-mail: